



## **NBAA Conservation Officer Duties:**

### **1. Position**

The Conservation Officer's position forms part of the Executive Committee of the NBAA and reports to the Chairman of the Organization and has the power of one vote on the Executive Committee. The position of the conservation officer is held for 3 years, to ensure continuity and long term strategic planning.

### **2. Responsibility and Authority**

The NBAA has appointed one Executive Conservation Officer who, irrespective of other responsibilities, has responsibility and authority that includes:

- 2.1. Ensuring that bass conservational and environmental objectives are established at relevant functions and levels within the NBAA.
- 2.2. Ensuring that processes needed for the conservational and environmental system are established implemented and maintained within the NBAA.
- 2.3. Reporting to the association on the performance of the conservation and environmental system and submit proposals towards any need for improvement.
- 2.4. Ensuring the promotion of conservation and environmental awareness throughout the organization through training and education.
- 2.5. Liaison with governmental departments on matters relating to the bass conservation and the bass environment.
- 2.6. Implements, co-ordinates and manages a national conservation and environmental awareness.
- 2.7. Liaises with other freshwater facets within the NFFA on bass conservation and environmental issues.
- 2.8. Identifies the processes needed for the conservational and environmental management system and its application throughout the organization and determines criteria and methods needed to ensure that both the operation and control of these processes are effective.
- 2.9. Ensures the identification of resources and information necessary to support the operation and monitoring of these processes and monitors, measures and analyses these processes.
- 2.10. Implement actions necessary to achieve planned results and continual improvement of these processes.

### **3. Bass resource management, measurement, analysis and improvement**

The Conservation Officer:

- 3.1. Regularly conducts measurement and analysis of environmental data.
- 3.2. Regularly conducts measurements, documenting and analysis of bass related environmental data. These include but are not limited to:
  - a) Bass length measurements and bass weights relations
  - b) Bass numbers caught
  - c) Conditional analysis of bass caught.

**3.3.** Reports results of measurements and analysis of environmental data to the NBAA.

**4. Plans and executes bass conservation efforts. These include but are not limited to:**

- a) Bass relocation efforts
- b) Bass fodder augmentation efforts
- c) Bass culling / sampling efforts
- d) Bass predator sampling efforts
- e) Bass habitat augmentation
- f) Identification and establishment of future bass waters.

**4. Management responsibility:**

The conservation officer provides evidence of commitment to the development and implementation of the conservation and environmental management system and continually improving its effectiveness by:

- 4.1. Communicating to members the importance of meeting NBAA as well as statutory and regulatory requirements through conservation and environmental awareness training.
- 4.2. Adhering to the established environmental policy and conservation objectives as stated in the relevant Namibian Acts and Regulations.
- 4.3. Conducting reviews through physical and statistical evaluation annually.
- 4.4. Requesting resources for interpretation and implementation of agreed conservation and environmental policy and conservation and environmental objectives.
- 4.5. Convening and chairing the Conservation Committee.

The NBAA plans to review the organization's conservation and environmental system, annually, to ensure its continuing suitability, adequacy and effectiveness. This review includes assessing opportunities for improvement and the need for changes to the conservation and environmental system, including conservation and environmental objectives.